

FINDING YOUR WEDDING VENUE CHECKLIST

DOES THE VENUE FIT YOUR NEEDS?

- Available on your desired date
- Ceremony and/or reception spaces
- Capacity for your guest count
- Accommodations nearby
- Public transportation options
- Rental cost within budget
- Deposits and payment requirements
- Insurance requirements

WHAT AMENITIES ARE PRESENT?

- Variety of rooms
- Air conditioning available
- Handicap accessibility
- Restrooms
- Coat check
- Parking
- Sound system

WHAT IS INCLUDED?

- Cleanup is taken care of
- Tables and chairs
- Tableware provided by the catering company
- Additional charges that are not included in the rental fee

DOES THE VENUE MATCH YOUR WEDDING VISION?

- Hours of the wedding
- Decor limitations
- Beverage restrictions
- Popular photo op locations
- Music regulations
- Vendor preferences

HOW DOES THE VENUE RUN WEDDINGS SMOOTHLY?

- Facility director
- Catering partners
- Rehearsal options
- Weather plan
- Wedding I-layout assistance

WHAT HAVE PAST CLIENTS SAID ABOUT THE VENUE?

- Photo galleries or event spotlights
- Venue's website or social media
- Reviews

